

TRUSTEE PARENT REPRESENTATIVE

Downright Special is a charity which provides support to children and young people with Down syndrome, their families and the professionals who work with them, across Hull and the East Riding of Yorkshire. We are at an exciting time in the charity as we start to make plans for which services we want to deliver in the future. As part of that we would like to ensure our parents are involved in shaping its future. We are currently looking for new parent trustee representative to join the board of trustees of Downright Special to ensure we continue to meet the needs of our children, young people and their families.

The Role

Trustees are responsible for ensuring the effective running of the charity, making sure that it complies with all its statutory requirements and ensuring it is continually working to enable people with Down syndrome in Hull and East Yorkshire attain their full potential. Working closely with the Charity Manager, trustees are also responsible for developing the strategy for the charity, for maintaining financial controls, ensuring the charity has robust governance process in place, for promoting the charity and for making sure that we are working for the benefit of the children and families who are part of the Downright Special family.

The **Parent Representative's specific role** is to ensure good communication between the trustees and parents, ensuring that we are continuing to deliver services that maximise the benefit to the families we support. In particular the parent trustee representative would be involved in the support and advocacy priorities of the strategy (available on request)

Skills Required

- A passion for ensuring children with Down syndrome reach their full potential, fully included in all aspects of life
- Ability to challenge, interrogate data and provide support to the management team
- Good communication skills with an ability to contribute objectively to discussions and debate.
- Parent of a child with Down syndrome.

Commitment

- Attendance either in person or via teleconference at bi-monthly trustee meetings
- Approx. 2-4 hours a week of own time, worked flexibly and dependant on the individual's own availability.
- Comply with the Charity Commission guidance for Trustees

How to apply

For more information please contact Gillian Bowlas on 07776 172477 or email Gillian@downrightspecial.co.uk or angela@downrightspecial.co.uk