

Downright Special

COVID – 19 HEALTH AND SAFETY RISK ASSESSMENT FORM

Completed by: Gillian Bowlas

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Event name	Visiting settings and schools	Date	ongoing	Time	ongoing
Location	Various	Event organiser	Downright Special	Event safety controller	Gillian Bowlas

Hazard	Persons at Risk	Existing control measures	Extra implemented control measures	Who needs to carry out action?	Action to be done by when?
Spreading of Coronavirus by asymptomatic staff and volunteers	Staff Children Visitors	All staff involved in face-to-face activities to do twice-weekly lateral flow tests (LFTs). Anyone with a positive test will be asked to self-isolate, report the test results to Downright Special	Staff are encouraged to have vaccine when they become eligible.		
Getting or spreading coronavirus by not washing hands or not washing them adequately	Staff Children Visitors	Pre arrange the visit and time with individual settings and schools Do not attend the visit if you have symptoms of Covid or if anyone in your household has Covid. Wash hands or use hand sanitiser on entry and exit of the setting or school Follow the risk assessed procedure shared by the school Contact the school if you begin to display symptoms within 48 hours of a visit taking place	Inform manager and colleagues if any symptoms develop or if you have to self-isolate due to being exposed to Covid		
Getting or spreading coronavirus by not cleaning equipment and resources	Staff Children Visitors	Take minimal items into the setting or school All items to be cleaned after leaving the setting or school			

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Hazard	Persons at Risk	Existing control measures	Extra implemented control measures	Who needs to carry out action?	Action to be done by when?
Contracting or spreading the virus by not social distancing	Staff Children Visitors	<p>Government guidelines are that social distancing is not required but our staff will follow any social distancing or PPE measures that are in place in individual settings.</p> <p>All equipment, toys, resources to be cleaned after each use.</p>			