

Downright Special

## COVID – 19 HEALTH AND SAFETY RISK ASSESSMENT FORM

Completed by: Gillian Bowlas

Date: 11-09-2020

<b>Event name</b>	<b>Visiting settings and schools</b>	<b>Date</b>	<b>ongoing</b>	<b>Time</b>	<b>ongoing</b>
<b>Location</b>	<b>Various</b>	<b>Event organiser</b>	<b>Downright Special</b>	<b>Event safety controller</b>	<b>Gillian Bowlas</b>

<b>Hazard</b>	<b>Persons at Risk</b>	<b>Existing control measures</b>	<b>Extra implemented control measures</b>	<b>Who needs to carry out action?</b>	<b>Action to be done by when?</b>
Getting or spreading coronavirus by not washing hands or not washing them adequately	Staff Children Visitors	<p>Pre arrange the visit and time with individual settings and schools</p> <p>Do not attend the visit if you have been exposed to or have symptoms of Covid</p> <p>Wash hands or use hand sanitiser on entry and exit of the setting or school</p> <p>Follow the risk assessed procedure shared by the school</p> <p>Contact the school if you begin to display symptoms within 48 hours of a visit taking place</p>	<p>Inform manager and colleagues if any symptoms develop or if you have to self isolate due to being exposed to Covid</p>		
Getting or spreading coronavirus by not cleaning equipment and resources	Staff Children Visitors	<p>Take minimal items into the setting or school</p> <p>All items to be cleaned after leaving the setting or school</p> <p>Teachers will limit visits to one per day to reduce cross contamination and allow for cleaning of equipment</p>			

## Downright Special

Hazard	Persons at Risk	Existing control measures	Extra implemented control measures	Who needs to carry out action?	Action to be done by when?
Contracting or spreading the virus by not social distancing	Staff Children Visitors	<p>Social distance from all adults in the setting or school</p> <p>Use of PPE during visits:                      -Teachers will wear a visor when working directly with a child                      - Teachers will follow the school's procedures for PPE on all other occasions – eg meeting with SENCO, teacher or walking around school</p> <p>All equipment, toys, resources to be cleaned after each use.</p>			