



TRUSTEE VACANCY- PARENT REPRESENTATIVE

Over the last 10 years Downright Special has supported over 100 children with Down syndrome, their families and the health and education professionals who work with them. Over the next 10 years we aim to continue to deliver our priorities of education, support, advocacy and training to many other children and their families extending our support throughout their education.

As part of that we would like to involve more people in running the charity and shaping its future. We are currently looking for new trustees to join the board of trustees of Downright Special and we are particularly keen for more parents to get involved.

The Role

Trustees are responsible for ensuring the effective running of the charity, making sure that it complies with all its statutory requirements and ensuring we are continually working to enable people with Down syndrome in Hull and East Yorkshire attain their full potential. Trustees are also responsible for developing the strategy for the charity, for maintaining financial controls and for promoting the charity.

The **Parent Representative's specific role** is to ensure good communication between the trustees and parents, ensuring that we are continuing to deliver services that maximise the benefit to the families we support. In particular the parent trustee representative would be involved in the support and advocacy priorities of the strategy.

Skills Required

- A passion for ensuring children with Down syndrome reach their full potential, fully included in all aspects of life
- IT literate and confident in the use of emails and MS Office applications such as Word and Excel.
- Good communication skills.
- Parent or carer of a child with Down syndrome.

Commitment

- Attendance at monthly trustees meetings (usually Monday evenings)
- Approx. 2-4 hours a week of own time, worked flexibly and dependant on the individual's own availability.
- Comply with the Charity Commission guidance for Trustees

How to apply

For more information please contact Gillian Bowlas on 07776 172477 or email Gillian@downrightspecial.co.uk



Affiliated to

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